1. **RATIONALE**
   Accurate and comprehensive reporting of school and student performance assists in
   - Establishing open communication
   - Improving student learning
   - Establishing future directions

2. **AIMS**
   - To report school and student performance accurately and comprehensively.
   - To improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance.

3. **IMPLEMENTATION**
   - Schools are responsible for reporting on student achievement to students, to parents, to other teachers and schools, and to the Catholic Schools Office.
   - Each year, the school provides parents with four written reports on student achievement - one at the end of each school term:
     - The reports at the end of Terms 1 and 3 cover personal and social development and work habits.
     - The reports at the end of Terms 2 and 4 cover all key learning areas as well as personal and social development and work habits.
   - The Terms 2 and 4 reports include an overall achievement level for all of the key learning areas against state-wide syllabus standards using a common grade scale A to E. This common grade scale is used in all schools in NSW, and the descriptions of the grades are common to all schools from Kindergarten to Year 10. The allocation of a grade is based on a collection of a student’s work that takes into account what has been covered to date.
   - A comparison of a child’s achievement with that of other students in the same year group is available from the school on request.
   - Each written report is followed by an interview opportunity to discuss the child’s progress.
   - Students with special needs have the opportunity of receiving this report with the addition of information which indicates progress against specific learning goals.
   - The school participates in the NAPLAN (National Assessment Program Literacy And Numeracy). The report that is generated from NAPLAN is made available to parents.
   - The school will analyse and interpret its achievement in comparison to aggregated state-wide performance data, and develop strategic responses in an effort to maximise student achievement.
   - The school participates in the ICAS (International Competitions and Assessments) tests in Computer skills, Science, Writing, Spelling, English and Maths. These tests provide detailed diagnostic reporting on students' results. ICAS also recognises and rewards student achievement with certificates and medals.

4. **BUDGET**
   An appropriate budget will be set aside to ensure the effectiveness of this policy.

5. **EVALUATION**
   This policy will be reviewed every three years or as required by CSO or Board of Studies amendments.